



4<sup>th</sup> January '21

### **Remote learning during a partial or full lockdown**

#### **When will remote learning be used?**

When a child or adult tests positive for COVID-19 and your child has been identified as a close contact, they will have to self-isolate for 10 days. This may be along with the rest of their class (and/or year group). In this situation, when the whole class has been sent home under instructions to isolate for 10 days, their class teacher (if fit and well) will carry out remote learning for the period the children are at home. This is also the case if schools are instructed either by a local or national directive to close.

#### **How does my child access remote learning?**

Your child will need access to a device that can connect to the internet. Please see information below.

**Please see the below information regarding remote learning and how to access the google meet/google classroom lessons online**

Login details are available from the school office if your child does not have them.

If you need help with this, please don't hesitate to contact us.

#### **TO LOGIN TO GOOGLE CLASSROOM:**

1. go to [classroom.google.com/a/princessfrederica.com](https://classroom.google.com/a/princessfrederica.com)
2. Key in your child's username, press enter
3. Click 'agree'
4. When asked the question, Teacher or Student, click Student.
5. On the home page of Google Classroom, you should see your child's class come up. Click on their class
6. Click on the google meet link that is below your child's class name.

This is a google meeting that the teacher will use to connect with and teach children. If there is a technical issue or connection is lost, you should use the same details to re-join the meeting.

#### **Troubleshooting:**

- If you are using a device where you are logged on to google, with a different google account, you need to ensure that when you use classroom, that it is your child's account that is logged in. If, when you open google classroom, it uses your personal google account, rather than your child's, then click on the button for your account (top right of the screen), then click 'add account', ensuring that you use your child's login.
- Username: the username that we have given your child (a series of letters and numbers) is their 'short' username. If you use the google classroom link listed above, you normally only need the short username. However, if you login to google through any other way, they need the full username. The full username is the short username, followed by [@princessfrederica.com](mailto:@princessfrederica.com) For instance, my short username is jtang6.304. My full username is [jtang6.304@princessfrederica.com](mailto:jtang6.304@princessfrederica.com)
- Sometimes parents have found logging on with a different device helpful where one device hasn't worked.



### **What do we do if we have technical issues or connectivity problems?**

#### **Technical issues and Connectivity problems**

Running remote learning is a significant challenge for any teacher regardless of their experience and something we have not had specialist training on. Added to this is the challenge of navigating technical issues and connectivity problems. While teachers will do all they can to deliver learning as seamlessly as possible, please understand that there will be issues that come up that are beyond our teachers and your patience is greatly appreciated when this happens.

Technical issues are sometimes attributed to a local area issue or sometimes a national problem. While nothing can be done about this, teachers will continue to try to run sessions according to the timetable on this document. If connectivity issues are due to the teacher's broadband, the school will work with the teacher to find a solution, one being the teacher delivering remote learning from school.

If your child is struggling to join a session, Mr Tang is doing what he can to troubleshoot problems and offer solutions for moving forwards. If you have an issue that you can't solve with regards to remote learning, please email [jtang@princessfrederica.com](mailto:jtang@princessfrederica.com) with your child's name, the class they are in, the issue and the best contact phone number.

Sometimes, where a session is missed completely by either the whole class or just a few children, your child should have a go at completing the work without input from the teacher. The year group pages on the website will have a learning objective and task that should give enough information for your child to complete the task set. They can also ask questions on the PurpleMash chat function. While this is not ideal, it is the next best solution when certain scenarios are presented.

#### **Remote learning when children are at home (Y1-Y6)**

When your child is sent home, in Year 1-6, the class teacher or member of staff who is with them, will make sure that all children present take home their Power Maths book, their reading book (and reading record), their English book and any other books needed. If a closure is announced while children are at home, the school will organise a safe way for books to be collected.

For Years 1-6, the following timetable will apply:

| Time                    | Outline of session  |
|-------------------------|---|
| <b>9:00 LIVE</b>        | <b>Morning Registration and Welcome:</b> Opportunities for a good morning message and registration for the day through Google Meet.   |
| <b>9:05-9:30 LIVE</b>   | <b>Phonics or Guided Reading:</b> This session will be led by the class teacher with all engagement for the duration of the session through Google Meet.  |
| 9:30-9:45               | Break   |
| <b>9:45-10:45 LIVE</b>  | <b>English/Maths:</b> This will involve a teacher input for at least 20 minutes but not more than 30 minutes through Google Meet. There will then be follow up engagement through the messenger function on Purple Mash. The follow up is intended to give support while children are completing tasks with teachers able to answer individual questions on the spot while also sharing generic tips with everyone. |
| 10:45-11:00             | Break   |
| <b>11:00-12:00 LIVE</b> | <b>English/Maths:</b> This will involve a teacher input for at least 20 minutes but not more than 30 minutes through Google Meet. There will then be follow up engagement through the   |



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|                | messenger function on Purple Mash. The follow up is intended to give support while children are completing tasks with teachers able to answer individual questions on the spot while also sharing generic tips with everyone.   |
| 12:00-1:00     | Lunchtime   |
| 1:00-1:30      | <b>Movement and Well being session:</b> This should include some form of continuous movement over a sustained period of time. There will be no engagement from the teacher but parents/carers could utilise online resources such as Joe Wicks workout to ensure children are getting active exercise.<br><b>Reading:</b> An opportunity to read quietly either on their own or with an adult. Entries should be made into their reading record on a daily basis. |
| 1:30 LIVE      | <b>Afternoon Registration</b>   |
| 1:30-2:45 LIVE | <b>Foundation Subject Focus.</b> This will involve a final input from the class teacher on Google Meet. Again this will be between 20-30 minutes and there will be a follow up with support on Purple Mash in the same way that English and maths worked.   |
| 2:45-3:00      | Break   |
| 3:00-3:30 LIVE | <b>Music or a story with their teacher:</b> This will involve listening to a story read by the class teacher or another member of staff. This will be a 30 minute session to finish the day.<br><b>Music:</b> Mr Tang will lead music lessons with the class with the aim of this happening at least once per week. The class teacher will confirm further details about this.  |

#### **What can be expected from the teacher input sessions?**

Input sessions will vary from one year group to another. What parents/carers can expect is that each lesson will involve teacher input with children given opportunities to apply/practise what they have been learning about. For this reason, it is essential that children have a pen or pencil and paper ready before the lesson has started.

#### **What do we need to do before my child starts their remote education?**

Please make sure your child has a comfortable space to work in that is conducive to focused work. Make sure they have resources they need (book, scrap paper for working on during input and a pencil/pen). Please also read the Remote Learning Code of Conduct and ensure they are aware of expectations of them.

#### **What is the Foundation Subject Focus?**

Children will focus on a single foundation subject over a series of days. For example, if they are focusing on science, every afternoon they will complete a lesson based within the unit being taught. This is due to resourcing and the challenges of children learning a broad and balanced curriculum when at home given the limitations. Any missed learning while children are at home will be covered when children return to school. This is subject to change.

#### **What if my child's class teacher is unwell?**

If a teacher is unwell and is not able to lead learning on that day, the school will either find a member of staff who will cover the lessons that day, or the teacher in the parallel class will teach the whole year group. Only as a last resort will the school instruct that learning will take place off-line for the day.

#### **What happens on Friday?**



On Friday, in maths, there will not be a new session introducing a new learning objective. The session on Friday will focus on learning in the week including any consolidation that is necessary. This might also involve a weekly commitment such as giving a ‘Star of the Week’ or a times-tables challenge. They will also use this time to celebrate other achievements that week in class. This might be listening to pieces of writing from different children or sharing homework projects. This means the children will be on Google Meet for a longer period of time on a Friday morning, maybe even for the entire sessions in the morning.

There will not be a session on Friday afternoon. Teachers will use this time for planning and preparation. Children will be encouraged to complete tasks on platforms such as Accelerated Reader, Mathletics and Spelling Shed.

### **Spellings**

Using spelling shed there will be spellings set on a weekly basis just like when the children are in school. The teacher will then test the children on Friday. Children are encouraged to engage with the Spelling Shed app to help them learn the words set.

### **Teacher management of the school day**

The teacher will manage the school day and may make changes/additions to the timetable depending on circumstances. Please follow their guidance.

### **Remote learning when children are at home (EYFS)**

The amount of time that is focused on children being on a screen with their class teacher will be kept to a minimum. Teachers will provide an input with something that children can do afterwards. Opportunities will however, be limited due to the importance of the resources provided in school. The use of the environment both in class and outside means that teachers will be limited to suggestions on follow up activities. The emphasis will not just be on teacher input but also on suggested activities that children can do throughout the day. These will be outlined on a daily overview that will be uploaded onto Google Classroom first thing in the morning starting from Wednesday 6<sup>th</sup> January '21 (when you log your child in, you will be able to see the document in the live stream).

| <b>RECEPTION</b>        |   |
|-------------------------|---|
| Time                    | Outline of session  |
| 9:00-10:00              | <b>Activities for children from daily guidance:</b> Teachers will upload on a daily basis an overview of the day containing ideas for children to engage with learning. |
| <b>10:00 LIVE</b>       | <b>Morning Registration and Welcome:</b> Opportunities for a good morning message and registration for the day through Google Meet.                                     |
| <b>10:00-10:30 LIVE</b> | <b>Phonics:</b> This session will be led by the class teacher with all engagement for the duration of the session through Google Meet.                                  |
| 10:30-12:00             | <b>Activities for children from daily guidance:</b> Teachers will upload on a daily basis an overview of the day containing ideas for children to engage with learning. |
| 12:00-1:00              | Lunchtime   |
| <b>1:00 LIVE</b>        | <b>Afternoon Registration</b>   |
| <b>1:00-1:30 LIVE</b>   | <b>Daily input focused on a specific area of learning:</b> Teacher will talk to the children about a specific area of learning and an associated task.                  |
| 1:30-3:00               | <b>Activities for children from daily guidance:</b> Teachers will upload on a daily basis an overview of the day containing ideas for children to engage with learning. |



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|-----------------------|---|
| <b>3:00-3:30 LIVE</b> | <b>Story time:</b> This will involve listening to a story read by the class teacher or another member of staff. This will be a 30 minute session to finish the day. |
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### What happens on Friday in Reception?

On Friday children will have a session at 1pm but not the 3pm session. Teachers will use this time for planning and preparation.

| <b>NURSERY</b>          |   |
|-------------------------|---|
| Time                    | Outline of session  |
| 9:00-10:00              | <b>Activities for children from daily guidance:</b> Teachers will upload on a daily basis an overview of the day containing ideas for children to engage with learning. |
| <b>10:00 LIVE</b>       | <b>Morning Registration and Welcome:</b> Opportunities for a good morning message and registration for the day through Google Meet.                                     |
| <b>10:00-10:30 LIVE</b> | <b>Daily input focused on a specific area of learning:</b> Teacher will talk to the children about a specific area of learning and an associated task.                  |
| 10:30-11:30             | <b>Activities for children from daily guidance:</b> Teachers will upload on a daily basis an overview of the day containing ideas for children to engage with learning. |
| <b>11:30-12:00 LIVE</b> | <b>Story time:</b> This will involve listening to a story read by the class teacher or another member of staff. This will be a 30 minute session to finish the day.     |

### Why is Nursery only timetabled for the mornings?

Just like with Reception, Ms Greenaway will upload a daily overview in the morning which can be used for engagement with children in the afternoon. There will not be any sessions led by the teacher in the afternoon. This is an adaptation due to the children's age and a natural reduction in the amount of screen time compared to Reception.