



Autumn 2021

Princess Frederica Outbreak Management Plan

The following provides information and guidance that is applicable from 2nd September 2021

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| Approved by: | Full Governing Board |
| Agreement Date: | DRAFT COPY |
| Next Review Date: | January 2022 (or before if required or there is a significant change in guidance) |

Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
 - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

Seeking Public Health Advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Anthony Richards, Headteacher, will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687).

Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

Other Measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via our normal communication systems of ParentMail and Social media once a decision has been made.

If recommended, we will limit:

- Day trips and residential educational visits
- Open days
- Parents/carers and non-essential visitors coming into school
- Live performances

If recommended, we will (re)introduce:

- Class and Year Group Bubbles, to reduce mixing between classes when inside and year groups when in halls and when outside.



- Face coverings in communal areas and classrooms for staff and visitors (unless exempt).
- Consider the implementation of staggered start times and staggered end times to alleviate significant congestion at both the start and end of the school day.
- Moving assemblies to single year groups.

Attendance Restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

1. Eligibility to remain in school

- Vulnerable pupils
- Children of critical workers

2. Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will continue to aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined on our school website. All classes will use the Google Classroom system.

Children learning remotely at home will be taught remotely by their class teacher (where they are well enough to do this). Children attending in school will be taught by an LSA or a teacher who does not have responsibility for a class. Children will join one of the class teachers in their year group.

The school will continue to provide meals or vouchers for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Where possible, vouchers will be provided. Alternatively, these meals will be prepared on the school site and can be collected by parents.

3. Wraparound Care

We will limit access to before and after-school activities and wraparound care during term time. A decision will be made on clubs depending on the circumstances.

Before and after-school provision will be limited to Year 2 to Year 5 as in place previously. There will be a limit on number of children admitted and they will stay in their year group areas in the main school hall.

The school will encourage parents/carers, in this scenario, to only use wraparound care where it is essential.

4. Safeguarding and Child Protection Measures

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

At Princess Frederica Primary School we have three trained DSLs. We will ensure that a trained DSL or deputy DSL is on site at all times.

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|------------------------------|-------------------------|---------------------------|
| Julia Griffin | Anthony Richards | Nicola Christopher |
| Designated Safeguarding Lead | Deputy DSL and HT | Deputy DSL and DHT |

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision